

OFFICIAL GAZETTE

GOVERNMENT OF GOA, DAMAN AND DIU

GOVERNMENT OF GOA, DAMAN AND DIU

Department of Personnel and Administrative Reforms

Notification

1/26/76-PER(Vol.V)

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, read with the Government of India, Ministry of External Affairs' Notification No. F.7(11)/62-Goa dated 25th July, 1963 and in supersession of the existing recruitment rules for the posts, at Sr. No. 5 the Lieutenant Governor of Goa, Daman and Diu hereby makes the following rules relating to recruitment to the Group 'C' Non-Ministerial, Non-Gazetted posts in the Office of the Inspector General of Police, Panaji-Goa, namely: —

1. Short title, application and commencement. —

(1) These rules may be called the Government of Goa, Daman and Diu, Office of the Inspector General of Police Group 'C', Non-Ministerial, Non-Gazetted posts Recruitment Rules, 1984.

(2) *Application.* — These rules shall apply to the posts specified in column 1 of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of publication in the Official Gazette.

2. Number, classification and scales of pay. —

The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule:

Provided that the Government may vary the number of posts in Column 2 of the said Schedule from time to time subject to exigencies of work.

3. *Method of recruitment, age limit and other qualifications.* — The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in columns 5 to 13 of the said Schedule.

4. *Disqualification.* — No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Government may, if satisfied that such marriage is permissible under the personal law applicable to such person and the other party to the marriage or that there are other grounds for so doing, exempt any person from the operation of this rule.

5. *Power to relax.* — Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. *Saving.* — Nothing in these rules shall affect reservations, relaxation of age-limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in that regard.

By order and in the name of the Lieutenant Governor of Goa, Daman and Diu.

N. P. Gaunekar, Under Secretary (Personnel).

Panaji, 31st January, 1984.

SCHEDULE

Name of the post	No of posts	Classification	Scale of pay	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & Educational Qualifications prescribed for the direct recruit will apply in the case of promotees	Period of probation if any	Method of recruitment whether by direct recruitment or by promotion or by deputation/transfer, and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made	If a D. P. C. exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
1	2	3	4	5	6	7	8	9	10	11	12	13
1. Police Sub-Inspector (Female)	1	Group 'C' Non-Ministerial, Non-Gazetted.	Rs. 380-12-500-EB-15-560	Selection	From 20 to 25 years (Relaxable for Govt. Servants).	Essential: 1. Degree of a recognised University or equivalent. 2. Minimum height 5' and weight not less than 45 kgs. 3. Should pass written as well as oral examination prescribed by the Department.	Age: No Qs: To the extent indicated in Col. No. 11	Two years	i) 50% by promotion failing which by direct recruitment. ii) 50% by direct recruitment.	Promotion: Assistant Sub-Inspector (Female) with 3 years regular service in the grade and should pass the examination prescribed by the Deptt.	Group 'C' D.P.C.	Not Applicable.
2. Asstt. Sub-Inspector (Female)	1	— do —	Rs. 330-8-370-10-400-EB-10-480	— do —	N. A.	N. A.	N. A.	— do —	By promotion.	Promotion: Head-Constable (Female) with 3 years regular service in the grade including the period of training.	— do —	— do —
3. Mechanic Grade III	4	— do —	Rs. 260-6-326-EB-8-350	— do —	Not exceeding 30 years (Relaxable for Govt. Servants).	Essential: 1. Certificate in Motor Mechanics from a recognised Institute. 2. Class I Mechanic in the case of ex-serviceman. 3. Knowledge of Konkani or Marathi.	— do —	— do —	Promotion failing which by transfer.	Promotion: Helper/Cleaner with 5 years regular service in the grade. Transfer: Officials holding analogous posts in this Administration.	— do —	— do —
4. Mechanic Grade II	5	— do —	Rs. 260-6-326-EB-8-350	— do —	— do —	Essential: 1. A certificate in Motor Mechanics from a recognised Institute. 2. Knowledge of overhauling of Diesel/Petrol engines and other major components with 5 years experience. 3. Class I Mechanic in the case of ex-serviceman. 4. Knowledge of Konkani or Marathi.	— do —	— do —	Promotion failing which by transfer and failing both by direct recruitment.	Promotion: Mechanic Grade III with 5 years regular service in the grade. Transfer: Officials holding analogous posts in this Administration.	— do —	— do —

5. Assistant
Sub-Inspector
(Wireless
Operator)

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— do —

Rs. 380-12-
500-EB-
15-560

— do —

— do —

Essential:

1. SSC or equivalent.
2. ITI Certificate in Wireless operating or successfully passing graduation examination in Grade II Wireless operating conducted by the Police Wireless Department or 2 years experience as Wireless operator on active service in the defence service.

Desirable:

Knowledge of local Languages.

Not Applicable.

— do — 75% by promotion and 25% by direct recruitment failing which by promotion.

Head Constables (Radio-Telephone Operator) — do — — do —
with 3 years regular service in the grade.

6. Mechanic
Grade I

1

— do —

Rs. 380-12-
500-EB-
15-560

— do —

— do —

1. I.T.I. Certificate in the trade of Mechanic (Motor Vehicle)/Mechanic (Diesel) or equivalent of a recognised institution.
2. Practical experience of at least 5 years automobile repairs including overhauling of internal combustion Diesel/petrol engine and other major repairs. Practical experience in repairs.
3. Must have ability to read and write one or more of the local languages.

Desirable:

Knowledge of Konkani or Marathi.

No

— do — Promotion failing which by transfer and failing both by direct recruitment.

Promotion:

— do — — do —
Mechanic grade II with 5 years regular service in the grade.

Transfer:

Officials holding analogous posts in this Administration.

Notification

1/25/78/PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution, read with the Government of India, Ministry of External Affairs' Notification No. F.7(11)/62-Goa dated 25th July, 1963 the Lieutenant Governor of Goa, Daman and Diu hereby makes the following rules relating to recruitment to the Group 'C', Non-Ministerial, Non-Gazetted post of 'Dhobi' in the Office of the Lt. Governor, Cabo Raj Niwas, namely: —

1. Short title, application and commencement. —

(1) These rules may be called the Government of Goa, Daman and Diu, Office of the Lt. Governor, Group 'C', Non-Ministerial, Non-Gazetted post of 'Dhobi' Recruitment Rules, 1984.

(2) *Application.* — These rules shall apply to the posts specified in Column 1 of the Schedule to these rules (hereinafter called as the "said Schedule").

(3) They shall come into force from the date of publication in the Official Gazette.

2. Number, classification and scales of pay. — The number of posts, classification of the said posts and the scales of pay attached thereto shall be as specified in columns 2 to 4 of the said Schedule.

Provided that the Government may vary the number of posts in Column 2 of the said Schedule from time to time subject to exigencies of work.

3. Method of recruitment, age limit and other qualifications. — The method of recruitment to the said posts, age limit, qualifications and other matters connected therewith shall be as specified in Columns 5 to 13 of the said Schedule.

4. Disqualification. — No person who has entered into or contracted a marriage with a person having a spouse living or who, having a spouse living, has entered into or contracted a marriage with any person, shall be eligible for appointment to the service.

Provided that the Government may if satisfied that such marriage is permissible under the personal Law applicable to such person and the other party to the marriage or that there are other grounds for so doing, exempt any person from the operation of this rule.

5. Power to relax. — Where the Government is of the opinion that it is necessary or expedient so to do, it may, by order, for reasons to be recorded in writing, relax any of the provisions of these rules with respect to any class or category of persons.

6. Saving. — Nothing in these rules shall affect reservations, relaxation of age limit and other concessions required to be provided for Scheduled Castes, Scheduled Tribes and other special categories of persons in accordance with the orders issued by the Central Government from time to time in that regard.

By order and in the name of the Lieutenant Governor of Goa, Daman and Diu.

N. P. Gaunekar, Under Secretary (Personnel).

Panaji, 21st January, 1984.

SCHEDULE

1	2	3	4	5	6	7	8	9	10	11	12	13
Name of the post	No. of posts	Classification	Scale of pay	Whether selection post or non-selection post	Age limit for direct recruits	Educational and other qualifications required for direct recruits	Whether age & educational qualifications prescribed for the direct recruit will apply in the case of promotion	Period of probation if any	Method of recruitment whether by direct recruitment or by deputation/transfer and percentage of the vacancies to be filled by various methods	In case of recruitment by promotion/deputation/transfer, grades from which promotion/deputation/transfer is to be made	If a D.P.C. exists, what is its composition	Circumstances in which Union Public Service Commission is to be consulted in making recruitment
Dhobi	1	Group 'C' (Non-Ministerial, Non-Gazetted).	Rs. 260-6-326-EB-350	N.A.	Not exceeding 30 years (Relaxable for Govt. Servants).	i) Proficiency in washing, starching, ironing and dry-cleaning of linen. ii) Knowledge of regional languages.	N.A.	Two years	By direct recruitment failing which by transfer from any Department of the U.T. Admn. or any State or U.T. Admn. in India.	N.A.	Group 'C' D.P.C.	N.A.

Notification

2/33/76-PER

In exercise of the powers conferred by the proviso to Article 309 of the Constitution of India read with Government of India, Ministry of External Affairs Notification No. F.7(ii) 62-Goa dated 25th July, 1963, the Lieutenant Governor of Goa, Daman and Diu hereby makes the following amendment to all the existing Recruitment Rules governing recruitment to Group 'C' and 'D' posts in the Union territory of Goa, Daman and Diu, namely: —

In the Schedule appended to all the existing Recruitment Rules for the various Group 'C' and 'D' posts under this Administration, in the entry under column 11, the following entry shall be added, namely: —

"Where any officer is considered for promotion, all persons senior to him in the grade shall also be considered notwithstanding that they may have not rendered the prescribed length of service in the grade provided they have successfully completed their period of probation".

By order and in the name of the Lieutenant Governor of Goa, Daman and Diu.

N. P. Gaunekar, Under Secretary (Personnel).

Panaji, 24th January, 1984.

Works, Education and Tourism Department

Notification

8/101/79/WET

The Government of Goa, Daman and Diu in pursuance of the request made by the General Council of the Kala Academy for Goa, Daman and Diu under Clause 20 of the Constitution of the Kala Academy for Goa, Daman and Diu, hereby directs that the following amendments shall be carried out in the Constitution namely: —

1. In clause 4 of the Constitution of the Kala Academy for Goa, Daman and Diu (hereinafter called the "Constitution"), for item (iii), the following new item and the Explanation shall be substituted, namely: —

- "(iii) (a) Member Secretary;
- (b) Administrative Officer;

Explanation: The person appointed as Secretary prior to coming into force of these amendments shall be deemed to have been appointed as "Administrative Officer" and wherever the word 'Secretary' occurs, it shall be read as Member Secretary from the date of coming into force of these amendments".

2. For clause 7 of the Constitution, the following clause shall be substituted, namely: —

"7. Appointment of Member Secretary and Administrative Officer and their duties and functions: —

(1) The Member Secretary shall be appointed by the General Council or any person authorised by the said Council on such terms and conditions, and he shall be the Principal executive officer of the Academy.

(2) The Administrative Officer shall be appointed by the Executive Board, for such period and on such terms and conditions as the Executive Board may determine and he shall exercise such powers and discharge such duties and functions as the Member Secretary in concurrence with the Chairman may, by order, direct.

(3) It shall be the duty of the Member Secretary —

(a) to be the custodian of the records and such other property of the Academy as the Executive Board shall commit to his charge;

(b) to conduct the official correspondence on behalf of the authorities of the Academy;

(c) to issue all notices convening meeting of authorities of the Academy and of all committees appointed by any of those authorities;

(d) to keep the minutes of all the meetings of the authorities of the Academy and of all Committees appointed by any those authorities;

(e) to maintain the accounts of the Academy under the supervision of the Executive Board;

(f) to maintain the accounts made on behalf of the Academy;

(g) to exercise all such powers as are delegated to him by the Executive Board."

3. In clause 9 of the Constitution;

(a) in item (vii), for the figure "5", the figure "7" shall be substituted;

(b) in item (viii) for the expression "Secretary of the Academy shall be the Secretary of the Council. He will, however, not serve as a member of the General Council", after the expression "The Member Secretary shall be ex-officio Member of the Council and shall also function as its Secretary" shall be substituted.

4. In clause 10 of the Constitution, in item (iii), for the word "Secretary" the words "Member Secretary" shall be substituted.

5. In clause 14 of the Constitution, in item (vi) for the expression "Secretary of the Academy shall be the Secretary of the Board. He will, however, not serve as a member of the Executive Board", the expression "Member-Secretary shall be ex-officio Member of the Board and also function as its Secretary" shall be substituted.

6. In clause 16 of the Constitution, for item (i) the following item shall be substituted, namely: —

(i) To appoint the Administrative Officer of the Academy and other members of the staff except those the power to appoint whom is delegated to the Member-Secretary.

7. In clause 17 of the Constitution, in sub-clause (b), for the word "Secretary" the words "Member Secretary" shall be substituted.

8. In clause 22 of the Constitution, for the word "Secretary" the words "Drawing and Disbursing Officer" shall be substituted.

By order and in the name of the Lieutenant Governor of Goa, Daman and Diu.

T. S. Khandeparkar, Under Secretary to the Govt. of Goa, Daman and Diu.

Panaji, 21st January, 1984.